

April 25, 2023

Walk-in-Interview on 3rd May 2023 at 11.30 AM

Sophisticated Analytical Instruments Laboratories (SAI Labs), Patiala is one of reputed testing labs in the north India accredited by NABL and OHMAS. The lab offers analytical services for the chemical analysis of water, waste water, ambient air, stationary sources, vehicular emission, solid waste (industrial/ municipal) soil, fly ash, fuels and oils. Besides that, it also assists industrial, academic R&Ds and consultancy labs in material characterization using high end equipment NMR, XRD, SEM, GCMS, CHNS and MPAES analysers.

The lab is an equal opportunity employer and provides professional and progressive working environment to all. To expand its operations in view of enhanced analytical needs from the industry, SAI labs is looking forward to hire enthusiastic personal as **Accounts Assistant**. <u>Walk-in-Interview</u> will be held on 03-05-2023 at Sophisticated Analytical Instruments Laboratories <u>Society (SAI Labs), Thapar Technology Campus, Bhadson Road, Patiala</u>

Designation	Accounts Assistant (L-1 Level)
No. of Positions	One
Qualification	
Essential	B. Com. with 55% marks + 1 year experience
Desirable	M. Com with 55% marks and 2-3 years of experience.
Salary / Stipend	Rs 14,000.00 per month + HRA

DETAILS

Please note

- Knowledge of Tally, filing of returns TDS, GST, Bank Reconciliation, Balance Sheet, etc. is required.
- Deserving candidates can be considered for the higher salary.
- The position is contractual for initial one year and likely to be put on regular scale as per performance.
- Candidates may send their CV by e-mail to the undersigned.

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